

ECO GRAD PROGRAM TRAVEL GRANTS INFORMATION

Each year, the Eco Graduate Program receives a small amount of funding from CNS to support student presentations at professional conferences. Awards are typically ~ \$400-600 per student per year. The funds are intended to offset costs for students who are **presenting their work at a domestic conference** and do not have sufficient alternative funding. Funding can cover registration, lodging, and/or transportation. Please plan ahead for your conference travel - applications are awarded on a rolling basis until the funds are exhausted.

You can submit a request for a travel grant anytime. The GPD will be notified when you complete the form, and will typically review applications in batches around the midpoint of each semester. If your request is urgent, please email the GPD about your request and your timeline.

APPLICANTS

Students should apply directly for the grant here:

[Graduate Travel Grant Application](#)

You must include the name, location, and dates of the conference and the title of your presentation on the form. Please keep your justification brief, just 2-4 sentences.

If your travel is approaching and you have not heard about your award, you can reach out to eco-gpd@umass.edu.

RECIPIENTS

If you receive a travel grant:

- Register your travel on the UMASS travel registry here: [University of Massachusetts \(umasscs.net\)](http://umasscs.net)
- Book your travel and save digital copies of your receipts in a safe place. Please *ask your faculty advisor to use their Umass OneCard* to pay for the expenses that are covered by your award, so the grant funds can be used to pay the card balance. Otherwise, you will need to use personal funds & seek reimbursement. OneCard payments are seamless but the reimbursement process can take a few weeks.
- **Regardless of payment method, always complete the [ECo Travel Reimbursement \(google.com\)](#) as soon as you return.** Please indicate on the form whether your advisor covered the expense on OneCard, or if you covered your expenses out-of-pocket & need reimbursement from the grant.