

To: Faculty & Students, Department of Environmental Conservation

From: _____ (Committee Chair)

Re: Defense for _____

_____, a PhD candidate in Environmental Conservation, will defend *his/her* dissertation entitled, “_____” on *month/day/year* at *time am/pm* in room ____, Building. *His/Her* exam committee members are _____(Chair), and _____, _____ and _____. A copy of *his/her* dissertation is available in Holdsworth 225.

Courses taken at the University by _____:

Course #, course title

Etc.