

ENVIRONMENTAL SCIENCE PROGRAM

COURSE OVER-RIDE / SPECIAL PERMISSION FORM

Instructor's Permission to Add a Course

Section I: To be completed by student		Select Term: <input type="checkbox"/> Fall <input type="checkbox"/> Spring
Student's Name:	Date:	
Student SPIRE Number:	Major:	
Student's Email Address:		
Will this class be used towards a MINOR in ENVSCI? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Include appropriate enrollment information below.		
Course Title:	Course #	
Lecture Class Number (5-digit SPIRE Code):		
Lab/Discussion Class Number (5 digits):	Lab/Disc #	
Student's Signature:		
Section II: To be completed by faculty member		Date:
Faculty / Instructor: Check <u>ONLY once</u> below as appropriate.		
<input type="checkbox"/> Over-ride ELIGIBILITY restriction only. Add only if space is available. <input type="checkbox"/> Process over-ride regardless of course capacity.		
_____ Faculty Signature		

Important Notes:

Deadline: University students must return this completed form to the Main Department Office, 224 Holdsworth Hall, **before 4:00 p.m.** of the last day of the Add/Drop period.

Credit Over-loads: Semester credit totals cannot exceed 19 credits without Dean's approval. If the course being added here will take student above 19 credits, it will *not* be added.

Time Conflicts: If there is a time conflict with this course and another already on your schedule, this class will NOT be added.

Priority Seating: Many ENVIRSCI courses are restricted to majors. If you are not an ENVSCI major, please indicate if you are pursuing a MINOR in ENVSCI in the space provided above.